

Management: _____ Date: _____

BROW WAX MASTER LIST

Accessible to Employees - Located on the Brow Wax Cart

Brow Wax Supply List

- 1 Working Brow Wax Machine
-Settings: When using for the day place the knob in between the red and green light



Wax Warmer



Clean Collars



Wax

- Wax Warmer Collars
-1 Extra Package
-1 Used on Brow Wax Machine

- Brow Wax
-1 Extra Container
-1 Used in Brow Wax Machine



Strips



Applicators



Cotton

- Strips
-1 Extra Package
-Full in Container

- Applicators
-1 Extra Package
-Full in Container

- Cotton
-1 Extra Package
-Full in Container

- Wax Remover
-1 Full Bottle

- Post Epilation Lotion
-1 Full Bottle

- Post Wax Cooling Gel
-1 Full Bottle

- 2 Tweezers
-Must Be in a Closed Container When Not Being Used



Wax Off



Lotion



Cooling Gel



Tweezers



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PARAFFIN MASTER LIST

Accessible to Employees - Located on the Paraffin Station

Paraffin Supply List

- 1 Working Paraffin Machine
- 1 Full Box of Paraffin Gloves
- 1 Full Box of Paraffin Wax



Paraffin Warmer



Paraffin Gloves



Paraffin Wax

Daily Paraffin Settings

Mornings:

1. Turn Paraffin to 3
2. Count Standby as 1
3. Do Not Hit Melt

Evenings:

1. Standby Used on Weeknights Only
2. Turn OFF on Saturday

Paraffin Cleaning Process

How to Remove Hair from Paraffin

- Step 1: Turn paraffin on level 1
- Step 2: Lay an unused open trash bag down
- Step 3: Use a plastic knife and scrape around the edges of the solid wax
- Step 4: Turn paraffin tub upside down onto the trash bag and wait for the wax to drop
- Step 5: Once the wax has dropped, pull the tub off and you will see the bottom of the wax
- Step 6: Use the plastic knife to scrape the hair off the bottom of the wax
- Step 7: Once the hair has been removed, place the wax back into the paraffin tub
- Step 8: Place a new paraffin wax bar into the paraffin tub to get the paraffin up to the max line



Note: Max and minimum lines are located inside the paraffin tub on the back side. You never want to go below the minimum or above the max lines.